

**Fernley Swimming Pool District**  
300 Cottonwood Lane  
Fernley, NV 89408  
www.fernleyswimmingpool.com

**Board of Trustees**  
Nancy Clarke, Chairman  
Paula Kerr, Vice Chairman  
Cheryl Howell, Treasurer  
Marty Hanna, Secretary  
Pat Smith, Member at Large

## **Fernley Swimming Pool District**

### **Regular Meeting**

***Tuesday, December 18, 2018; 10:00AM***

***Location: Fernley Swimming Pool Multi-Purpose Room, 300 Cottonwood Lane***

## **Minutes**

The Board of Trustees may take items out of order to accomplish business in a more efficient manner, to combine two or more agenda items for consideration, and to remove Agenda items or delay their discussion at any time.

### **10:00 AM – Opening of Meeting - Pledge of Allegiance**

**Chairperson's Statement:** *To avoid meeting disruptions please place cell phones & beepers in silent mode or turn them off during the meeting. All meetings are recorded. When addressing the Board, please come to the front table, state your name clearly for the recording device and kindly sign in on the clipboard. Thank you for your understanding.*

NOTE: *In accordance with NRS 241.020(3)(a)and (b), a copy of the Agenda is posted and available three business days prior to any District meeting on the Fernley Swimming Pool District website <https://www.fernleyswimmingpool.com/fspd-board/> and on the Nevada Public Notice website <https://notice.nv.gov>. Agenda supporting documents are available for review at each meeting, copies are available upon request at the Facility Directors Office located at the Fernley Swimming Pool, 300 Cottonwood Lane or call 775-575-2121.*

#### **1. Call to Order/ Roll Call**

**Nancy Clarke, Chairman – Present**  
**Paula Kerr, Vice Chairman – Present**  
**Cheryl Howell, Treasurer – Present**  
**Marty Hanna, Secretary – Present**  
**Pat Smith, Member at Large – Present**

**Patrick Daniel, Director - Present**

#### **2. Agenda Approval**

**Marty Hanna motioned to approve the December 18, 2018 Agenda**  
**Pat Smith 2<sup>nd</sup> the motion**

**Passed with 5 Ayes**

#### **3. Public Input**

*Public comment is limited to five (5) minutes per person. If you wish to comment on an Agenda item please do so when input for that item is opened and comment when recognized by the Chair. Items not on the agenda for this meeting cannot be acted upon other than to place them on future agendas. Public input is prohibited regarding comments, which are not relevant to, or within the authority of, the public body, or if the content of the comments is willfully disruptive of the meeting (Note: Reasonable efforts will be made to accommodate people with physical disabilities. If you need any special assistance, please call 775-575-2121 at least 24 hours in advance.)*

#### 4. Reports

This item is for Board Members, the Facility Director or Acting Director, and any public entity representatives to provide general information to the Board and the public.

**No Action Will Be Taken On This Item. For information and discussion only.**

##### Patrick Daniel gave the Director Report

The total revenue was \$3,590.00

Aqua Fit was the highest with 568 participants

The next swim lesson sign up's will be in January

The winter break schedule has been set up and available at the front desk

Winter closures will be Christmas and New Year's Day, modified hours for Christmas and New Year's Eve. Met with Pool/Pact rep, who recommended to revise the current Policy manual. Also volunteered the pool for a records audit.

Checking into replacing the current online registration and rental system.

Working on a plan to simplify pool prices for special usage and lane rentals. Discussion resulted in 10.00 Per lane Per hour. Children organizations from out of town for pool and splash park 5.00 per child. Fernley based organizations will be 4.00 per child.

The current time clock quit working, discussed purchasing a new one.

The HVAC system needs to be repaired or replaced.

Oberg Builders has changed the cabinet date from January to February

##### Cheryl Howell gave the Treasurer Report

Total Revenue	\$613,889.58
All Expenses	<u>\$292,410.61</u>
	\$321,478.97

For full discussion, please refer to the audio on our website.

#### 5. Consent Agenda

Items placed in this section are a matter of routine business, which are expected to involve little or no discussion by the Board or the public. The Consent Agenda is usually voted on in one motion and one vote. However, if any Board Member so desires, individual items may be discussed and/or voted on as a separate matter of business.

***Action may or may not be taken.***

**5a. For Possible Action** to approve the minutes from the November 15, 2018 regular meeting.

**5b. For Possible Action** to approve vouchers and bills

**Marty Hanna motioned to approve the November 15, 2018 minutes and the bills and vouchers**  
**Pat Smith 2<sup>nd</sup> the motion**

**Passed with 5 Ayes**

6. **For Discussion, Consideration and Possible Action** Continuing discussion of landscaping upgrades to reduce the usage of water.

(by Nancy Clarke)

Ongoing discussion: None at this time

7. **For Discussion, Consideration and Possible Action** Discussion of outside organizations usage of the swimming pool.

(by Pat Smith)

Working on a plan to simplify pool prices for special usage and lane rentals. Discussion resulted in 10.00 Per lane Per hour. Children organizations from out of town for pool and splash park 5.00 per child. Fernley based organizations will be 4.00 per child.

For full discussion, please refer to the audio on our website.

- 8. For Discussion, Consideration and Possible Action** FY 18 Audit review and results from Jim Sciarani & Co.

(by Nancy Clarke)

**Jim Sciarani reviewed the FY 18 Audit report.**

**Paula Kerr motioned to accept the FY 18 Audit review and results as presented by Jim Sciarani.  
Marty Hanna 2<sup>nd</sup> the motion.**

**Passed with 5 Ayes**

**For full discussion, please refer to the audio on our website.**

- 9. For Discussion, Consideration and Possible Action** Approve corrective action plan for the fiscal year 2018 audit violation.

(by Nancy Clarke)

**The employee benefits were over budget for the year due to the implementation of GASB statement Number 82 for pensions liabilities.**

**Nancy Clarke read a drafted letter to Mrs. Evelyn Barragan of the Department of Taxation, re-guarding a Corrective Action Plan.**

**Paula Kerr motioned to approve the corrective action plan for fiscal year 2018 audit violation.  
Pat Smith 2<sup>nd</sup> the motion**

**Passed with 5 Ayes**

- 10. For Discussion, Consideration and Possible Action** To review and approve the contract for printer/copier service by Rick's AEC Reprographics.

(by Nancy Clarke)

**Paula Kerr motioned to approve the contract for the printer/copier services by Rick's AEC Reprographics  
Marty Hanna 2<sup>nd</sup> the motion**

**Passed with 5 Ayes**

**For full discussion, please refer to the audio on our website.**

- 11. For Discussion, Consideration and Possible Action** The Board will discuss its governance practices and the practices of the FSPD in preparing, revising, and approving policies, procedures, and job descriptions; the Board may take any action it deems appropriate.

(by Paula Kerr)

**Discussion only**

**Paula Kerr would like the new board to be able to review the Agenda 8 working days before the next meeting date.**

**Also that no board member should be able to spend any money without board approval.**

**For full discussion, please refer to the audio on our website.**

**12. Public Input**

*NOTE: Public comment is limited to five (5) minutes per person. Public input is prohibited regarding comments, which are not relevant to, or within the authority of, the public body, or if the content of the comments is willfully disruptive of the meeting.*

**13. Discussion and Consideration of Future Agenda Items** to include:

Landscaping upgrades  
Organization uses  
Boards governing practices

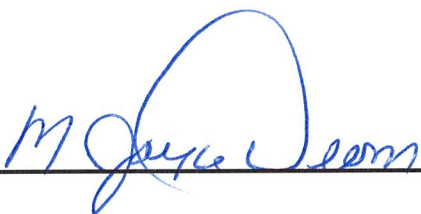
The January 2019 meeting will be on the 24<sup>th</sup> at 10:00am

**14. Adjournment 11:44 am**

Approved by the Fernley Swimming Pool District Board on 1.24.19

By a vote of 5 Ayes                      Nays

  
Chairman

  
Vice Chairman

