

Fernley Swimming Pool District
300 Cottonwood Lane
Fernley, NV 89408
www.fernleyswimmingpool.com

Board of Trustees
Nancy Clarke, Chairman
Paula Kerr, Vice Chairman
Cheryl Howell, Treasurer
Marty Hanna, Secretary
Pat Smith, Member at Large

Fernley Swimming Pool District

Regular Meeting

Thursday, August 23, 2018; 10:00AM

Location: Fernley Swimming Pool Multi-Purpose Room, 300 Cottonwood Lane

Minutes

The Board of Trustees may take items out of order to accomplish business in a more efficient manner, to combine two or more agenda items for consideration, and to remove Agenda items or delay their discussion at any time.

10:00AM – Opening of Meeting: Pledge of Allegiance

Chairperson's Statement: *To avoid meeting disruptions please place cell phones & beepers in silent mode or turn them off during the meeting. All meetings are recorded. When addressing the Board, please come to the front table, state your name clearly for the recording device and kindly sign in on the clipboard. Thank you for your understanding.*

NOTE: *In accordance with NRS 241.020(3)(a) and (b), a copy of the Agenda is posted and available three business days prior to any District meeting on the [Fernley Swimming Pool District website www.fernleyswimmingpool.com](http://www.fernleyswimmingpool.com) and on the Nevada Public Notice website <https://notice.nv.gov>. Agenda supporting documents are available for review at each meeting, copies are available upon request at the Facility Directors Office located at the Fernley Swimming Pool, 300 Cottonwood Lane or call 775-575-2121.*

1. Call to Order/ Roll Call

Nancy Clarke, Chairman – Present
Paula Kerr, Vice Chairman – Present
Cheryl Howell, Treasurer – Present
Marty Hanna, Secretary – Present
Pat Smith, Member at Large – Present

Scott Gillespie, Interim Director - Present

2. Agenda Approval

Marty Hanna motioned to approve the August 23, 2018 Agenda
Paula Kerr 2nd the motion

3. Public Input

Public comment is limited to five (5) minutes per person. If you wish to comment on an Agenda item please do so when input for that item is opened and comment when recognized by the Chair. Items not on the agenda for this meeting cannot be acted upon other than to place them on future agendas. Public input is prohibited regarding comments, which are not relevant to, or within the authority of, the public body, or if the content of the comments is willfully disruptive of the meeting (Note: Reasonable efforts will be made to accommodate people with physical disabilities. If you need any special assistance, please call 775-575-2121 at least 24 hours in advance.)

Terri Morrison – Inquiring about the Pools Firearm policy to be included on the next Agenda Meeting.

Skip to item # 6

4. Reports

This item is for Board Members, the Facility Director or Acting Director, and any public entity representatives to provide general information to the Board and the public.

No Action Will Be Taken On This Item. For information and discussion only.

Cheryl Howell gave the Treasurer's Report

Total Revenue	\$ 37,067.69
All Expenses	<u>\$-45,260.98</u>
	\$- 8,193.29

Note: Posted Pool Fees, Investment Income and Other Revenue line items for July were not posted as of the meeting date.

Scott Gillespie gave the Director's Report

Gate Receipts:	\$18,669.56
Merchandise:	\$ 4,386.00
Rentals	<u>\$ 1,777.00</u>
End of Month	\$24,832.56

Fall Schedule begins on Sept 4, 2018

Replaced damages ceiling tiles in the women's locker room.

Pulsar system has been pulled apart cleaned and reassembled

Lumos & Associates have performed the Topographic Survey

Knorr Systems repaired the pump controller damaged by a power fluctuation from a blown fuse

109 Patrons used the Full Access Pass loyalty plan

383 promo pass were used, 195 were from the Mailbox News

Twitter: @realfernleypool is now live on twitter

In the process of developing a you tube channel to include swimming tips, explain Aqua Fit, upcoming events and more.

Paula Kerr spoke with Steve Balkenbush who is an attorney. He is willing to be an on call attorney, with fees are \$200.00 per hour. To help out with smaller project contracts.

For full discussion, please refer to the audio on our website.

5. Consent Agenda

Items placed in this section are a matter of routine business, which are expected to involve little or no discussion by the Board or the public. The Consent Agenda is usually voted on in one motion and one vote. However, if any Board Member so desires, individual items may be discussed and/or voted on as a separate matter of business.

Action may or may not be taken.

5a. For Possible Action to approve the minutes from the July 19, 2018 regular meeting.

5b. For Possible Action to approve vouchers and bills

Paula Kerr motioned to approve the July 19, 2018 minutes, and the vouchers and bills

Cheryl Howell 2nd the motion

Passed with 4 Ayes

Marty Hanna had been excused.

6. **For Board Action, Consideration and Possible Action** Interviews and deliberation on the selection of a Facilities Director for the Fernley Pool.
Eric Milavsky, Lyon County HR Director will facilitate the interview process for the Board.

I Interview of candidates Dennis Davis and Samantha Elliott.

II Interview of candidate Jerry Martinez via video conference.

III Deliberation – The Board will discuss and determine which candidate, if any, it will make an offer of employment as Facilities Director and the terms of that offer.

(by Nancy Clarke)

The board interviewed Samantha Elliott and Dennis Davis in person at the Fernley Pool and did a video-conference with Jerry Martinez. The Board Members asked each applicant a series of 12 questions.

After the interviews were complete Eric Milavsky mentioned that he would not sway in any direction, and that any decisions were up to the Board and that the Board did not have to hire anyone at this time.

Cheryl Howell and Paula Kerr talked about changing the job description to include more Aquatic and equipment knowledge.

The Board to set up a Special Agenda meeting to review potential qualifications for a new job posting for the Facility Director position.

Paula Kerr motioned to keep the position open and to continue looking for a Facility Director Cheryl Howell 2nd the motion

Passed with 4 Ayes

Marty Hanna had been excused during the discussion.

For full discussion, please refer to the audio on our website.

7. **For Discussion** In regards to the City of Fernley zoning change application, we are now zoned as a Public Facility.

(by Nancy Clarke)

The Fernley Pool is now zoned as a Public Facility.

8. **Public Input**

NOTE: Public comment is limited to five (5) minutes per person. Public input is prohibited regarding comments, which are not relevant to, or within the authority of, the public body, or if the content of the comments is willfully disruptive of the meeting.

**Dena Lopez suggest that the position be reopened with more Aquatic qualifications.
Part of the interview possibly being to take the lifeguard pre-qualifying test
Possibly send the notifications to other Aquatic facilities**

For full discussion, please refer to the audio on our website

9. **Discussion and Consideration of Future Agenda Items** to include:

**Firearm Policy
Director Posting**

10. **Adjournment 12:14 pm**

Approved by the Fernley Swimming Pool District Board on

By a vote

Chairman Nancy Clarke

Vice Chairman Paula Kerr

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