

## **Fernley Swimming Pool District**

300 Cottonwood Lane  
Fernley, NV 89408  
www.fernleyswimmingpool.com

## **Board of Trustees**

Nancy Clarke, Chairman  
Paula Kerr, Vice Chairman  
Cheryl Howell, Treasurer  
Marty Hanna, Secretary  
Pat Smith, Member at Large

## **Fernley Swimming Pool District**

### **Regular Meeting**

***Thursday, June 21, 2018; 10:00AM***

***Location: Fernley Swimming Pool Multi-Purpose Room, 300 Cottonwood Lane***

## **Minutes**

The Board of Trustees may take items out of order to accomplish business in a more efficient manner, to combine two or more agenda items for consideration, and to remove Agenda items or delay their discussion at any time.

### **10:00AM – Opening of Meeting - Pledge of Allegiance**

**Chairperson's Statement:** *To avoid meeting disruptions please place cell phones & beepers in silent mode or turn them off during the meeting. All meetings are recorded. When addressing the Board, please come to the front table, state your name clearly for the recording device and kindly sign in on the clipboard. Thank you for your understanding.*

NOTE: *In accordance with NRS 241.020(3)(a) and (b), a copy of the Agenda is posted and available three business days prior to any District meeting on the [Fernley Swimming Pool District website www.fernleyswimmingpool.com](http://www.fernleyswimmingpool.com) and on the Nevada Public Notice website <https://notice.nv.gov>. Agenda supporting documents are available for review at each meeting, copies are available upon request at the Facility Directors Office located at the Fernley Swimming Pool, 300 Cottonwood Lane or call 775-575-2121.*

#### **1. Call to Order/ Roll Call**

**Nancy Clarke, Chairman – Present**  
**Paula Kerr, Vice Chairman – Present**  
**Cheryl Howell, Treasurer – Present**  
**Marty Hanna, Secretary – Present**  
**Pat Smith, Member at Large – Present**

**Matt Elwing, Director – Present**

#### **2. Agenda Approval**

**Marty Hanna motioned to approve the June 21, 2018 Agenda with the correction of the title line to say Regular Meeting.**

**Paula Kerr 2<sup>nd</sup> the motion**

**Passed with all Ayes**

#### **3. Public Input**

*Public comment is limited to five (5) minutes per person. If you wish to comment on an Agenda item please do so when input for that item is opened and comment when recognized by the Chair. Items not on the agenda for this meeting cannot be acted upon other than to place them on future agendas. Public input is prohibited regarding comments, which are not relevant to, or within the authority of, the public body, or if the content of the comments is willfully disruptive of the meeting (Note: Reasonable efforts will be made to accommodate people with physical disabilities. If you need any special assistance, please call 775-575-2121 at least 24 hours in advance.)*

**4. Reports**

This item is for Board Members, the Facility Director or Acting Director, and any public entity representatives to provide general information to the Board and the public.

**No Action Will Be Taken On This Item. For information and discussion only.**

**Cheryl Howell gave the Treasurer report**

<b>Total Revenue</b>	<b>\$11,948.71</b>
<b>Total Expenses</b>	<b><u>\$52,876.03</u></b>
	<b>\$(40,927.32)</b>

**Matt Elwing gave the Directors report**

**The pools top PLU was Youth with 723 in attendance**

**Swim Lesson sign up will be on June 8<sup>th</sup> and June 9<sup>th</sup>**

**Knorr Systems installed a new feature to Splash Park and recirculation pump replacement**

**53 Patrons took advantage of the loyalty plan**

**In-service on May 19<sup>th</sup> included Pre summer checks with 4 hours of instruction and scenarios Skills and Drills. The next In-service will be on June 15<sup>th</sup>**

**5. Consent Agenda**

Items placed in this section are a matter of routine business, which are expected to involve little or no discussion by the Board or the public. The Consent Agenda is usually voted on in one motion and one vote. However, if any Board Member so desires, individual items may be discussed and/or voted on as a separate matter of business.

***Action may or may not be taken.***

**5a. For Possible Action** to approve the minutes from the May 24, 2018 Public Budget Hearing & Regular Meeting.

**Pat Smith motioned to approve the Minutes from the May 24, 2018 Public Budget Hearing & Regular Meeting**

**Cheryl Howell 2<sup>nd</sup> the motion**

**Passed with 4 Ayes**

**Marty Hanna abstained due to excused absence.**

**5b. For Possible Action** to approve vouchers and bills.

**Marty Hanna motioned to approve the vouchers and bills.**

**Cheryl Howell 2<sup>nd</sup> the motion**

**Passed with 5 Ayes**

**6. For Discussion, Consideration and Possible Action** In regards to the City of Fernley zoning change application, application has been submitted.

(by Nancy Clarke)

**The City of Fernley has approved the zoning change application. The next Planning Commission hearing is tentatively scheduled for July 5, 2018.**

**For full discussion, Please, refer to audio on our website.**

7. **For Discussion, Consideration and Possible Action** Review proposed contracts from Pyramid Mechanical Services and C & C Refrigeration for fiscal year 2019.

(by Nancy Clarke)

**Paula Kerr motioned to accept the contract with Pyramid Mechanical Services**

**Marty Hanna 2<sup>nd</sup> the motion**

**Passed with 5 Ayes**

**For full discussion, Please, refer to audio on our website.**

8. **For Discussion, Consideration and Possible Action** Review proposed contracts from Hillside Landscape and All-out Lawn Care for fiscal year 2019.

(by Nancy Clarke)

**Marty Hanna motioned to accept the contract with All –Out Lawn Care.**

**Paula Kerr 2<sup>nd</sup> the motion**

**Passed with 3 Ayes**

**Nancy Clarke and Cheryl Howell abstained**

**For full discussion, Please, refer to audio on our website.**

9. **For Discussion, Consideration and Possible Action** To define the scope of retail sales at the Fernley Swimming Pool. The discussion should center on the goal of retail sales, display and items for sale.

(by Marty Hanna)

**Would like to see more retail items in the store area.**

**Discussion only**

**For full discussion, Please, refer to audio on our website.**

10. **For Discussion, Consideration and Possible Action** To begin the process of making a Mission Statement in order to define the updated vision of the Fernley Swimming Pool in the Fernley community.

(by Marty Hanna)

Moved to July Agenda

11. **For Discussion, Consideration and Possible Action** Pavilion Capital improvement final considerations to complete project and cost overages.

(by Nancy Clarke)

**The only additional costs were to the General Contractor, needed permits and the brackets.**

**The Board agreed on the bluish grey stain for the Pavilion.**

**Discussion only**

**For full discussion, Please, refer to audio on our website.**

**12. For Discussion, Consideration and Possible Action** To begin the discussion of landscaping upgrades to reduce the usage of water.

(by Nancy Clarke)

**Nancy Clarke and Cheryl Howell to meet up with the landscaping company to discuss ideas.**

**Discussion Only**

**For full discussion, Please, refer to audio on our website.**

**13. For Discussion, Consideration and Possible Action** To create a Policies and Procedures statement for usage of the pavilion.

(by Nancy Clarke)

**Matt Elwing and Marty Hanna are going to work together to create a Policies and Procedures statement for the pools Pavilion.**

**Discussion Only**

**For full discussion, Please, refer to audio on our website.**

**14. Public Input**

*NOTE: Public comment is limited to five (5) minutes per person. Public input is prohibited regarding comments, which are not relevant to, or within the authority of, the public body, or if the content of the comments is willfully disruptive of the meeting.*

**15. Discussion and Consideration of Future Agenda Items** to include:

**Zoning**

**Mission Statement**

**Landscape upgrades to reduce water usage**

**Policies and Procedures for the Pavilion**

**Hiring an attorney to draft bid documents for capital improvement projects**

**Changing contracts to calendar year instead of fiscal year**

**16. Adjournment 11:50 am**

**Approved by the Fernley Swimming Pool District Board on**

**By a vote**

***//S//***

**Chairman Nancy Clark**

**Vice Chairman Paula Kerr**