

Fernley Swimming Pool facility use policy

The Fernley Swimming Pool is dedicated to providing services through fiscally responsible use of public facilities. The Swimming Pool has a variety of spaces and features to accommodate your activities. Multiple uses of taxpayer supported facilities extend and enhance our level of service. The Pavilion, Splash Park, Picnic area and Indoor Swimming Pools may be used with the following guidelines:

1. Purpose:

1.1. This policy prescribes the general user responsibilities for events held with 150 (one hundred fifty) or fewer people. It is applicable for use of the pool, Splash Park, park area, pavilion, multi-purpose room, and any other property under the control of the Fernley Swimming Pool District, hereafter referred to as Pool Facilities.

2. Applicability:

2.1. This policy supersedes all previous policies for Pool facilities.

3. Applicant Shall:

3.1. Submit Facility Use Rental Agreement at least 24 hours prior to event.

3.2. Be responsible for the reasonable use of the Pool Facilities and for the protection of the Pool Facilities from excess wear and damage including ensuring maximum occupancies are not exceeded.

3.3. Ensure all participants and activities are in full compliance with the Pool Facilities Policies and Facility Rental Agreement.

4. Terms of Use:

4.1. Approved Pool Facilities may be used by groups or individuals within requirements of this policy.

4.2 Applicants may apply for the Pool to sponsor public meetings in Pool facilities. If approved, no fee will be charged for these meetings.

4.3. Groups or individuals may not store personal or real property within Pool Facilities or on Pool Property unless an agreement is executed between the group and the Fernley Swimming Pool District and is on file. The event applicant or group shall provide its own furnishings, equipment, and other items not existing within the Pool Facility. The Applicant may apply to the Fernley Swimming Pool to request any specialized unique equipment.

4.4. Pool Facilities may be used by individuals and organizations for suitable activities and events, when not required for Pool purposes, and when not prohibited by current laws or policies. **The Pool Facility is made available as is. The Pool shall not be liable for any expenses due to cancellation, non-suitability or non-availability of the Pool Facilities for any reason.**

4.5. Community service is the primary reason for renting or providing free use of a Pool Facility for organizations. "Community Service Organization" refers to a group of community members that has taken action to meet the needs of others and better the community as a whole.

Fees

Visit www.fernleyswimmingpool.com for the most recent rental fees and a copy of the rental agreement

Rates per 1.5 Hours : with additional add-ons listed

#of swimmers	Main Pool	Slides or Tot Pool	Splash Park only
1-15	\$75.00	add \$20.00	1-25 \$58.50
16-35	\$120.00	Per Feature	
36-70	\$165.00		26-50 \$98.00
71-99	\$220.00		51-75 \$145.00
100-125	\$275.00		76-100 \$184.00

Pavilion Rates

\$12.50 per four hours
\$25.00 All day

South Picnic area

\$5.00 Reservation

Party Room

\$25.00 per hour

4.6 Any event held at the Pool Facilities after normal business/park hours shall be approved by the Facility Director.

5. Fernley Swimming Pool Facilities shall not be used for:

5.1 Any activity or event that will interfere with the day-to-day operations or programming of the Facility.

5.2 Any activity or event deemed likely to bring about excessive "wear and tear" on the Facility.

5.3 Any illegal activities.

5.4 Smoking is prohibited inside all Fernley Swimming Pool buildings and surrounding areas.

5.5 Alcohol in non-Glass containers only

6. Reservations:

6.1 Reservation will be on a first-come, first-served basis, 2 days prior to event. Events that require a long lead time to organize and to advertise may require special consideration and scheduling by the Facility Director.

6.2 Cleaning / Damage deposit may be required for special events or as deemed necessary by the Facility Director.

6.3 In case of public emergency or other events (natural disaster, or any other emergency deemed by the Facility Director or facility supervisor, or required facility repairs, reservations may be cancelled, with little to no notice.

6.4 The event may be cancelled by written request from the originating applicant. A full refund of fees paid to the pool will be made if cancellation is requested at least one (1) week prior to the event. For events cancelled less than one week prior to the event, 10% of the estimated charges will be retained by the Pool with the balance refunded to the event applicant.

6.5 All estimated charges are due at the time the application is submitted to the pool. Standing reservations for pool Facilities (i.e. weekly meetings for non-profit or service organizations) will need to submit a new reservation request annually by the end of May for the following fiscal year (July to June) to the Facility Director.

6.6 Reservations may not be transferred to a different entity.

6.7 User must provide own food, utensils, containers, pots, dishes, supplies, etc. For everyone's safety, **NO GLASS – IN ANY FORM** is allowed on any part of the Facility or facility grounds.

7. Additional Requirements:

7.1. All users are responsible for cleaning the rented facility immediately following their activity or event. Clean-up time will be included in the rental time of the proposed Facility. Cleaning includes, but is not limited to the following items:

7.1.1. All floors are swept and clean. This includes mopping up any major spills.

7.1.2. Wipe down the tables, chairs, and countertops (if used).

7.1.3. Place chairs, tables, equipment, etc., back into their original configuration.

7.1.4. Ensure that all trash is packaged in plastic waste sacks and placed in the proper outside receptacles or designated areas and restrooms are left clean.

7.2 It is the responsibility of the user to provide their materials and supplies specific to the event.

7.3 A refund of the damages deposit shall be processed, after inspection of facility through the director's office, and may take ten (10) working days to complete. If the facility is not cleaned and returned to original condition, the cleaning deposit will be forfeited and the user will be responsible for any additional costs incurred by the facility for cleaning and repairs.

7.4 The user is responsible for supervision of children at all times.

7.5 Animals will be leashed. No horses or other livestock shall be allowed.

7.6 The user will provide adequate security services through the use of a private security agent, if the need for security services is deemed necessary. Security services will be responsible for the enforcement of facility and city rules and regulations. The designated City authority, NHP or LCSO will determine security requirements.

7.7 No Nails, Staples or Tacks will be used in or on the Pavilion.

Fernley Swimming Pool features and facilities:

Parking - parking area with Approx. 60 parking spots with Bus and RV parking available

PARK – approx. 3 acres total of turf. Medium to Large trees

Picnic area approx. 1/4 acre with tables and 2 BBQ.

Outside 2 restroom Sani-Huts available from May to September

Pavilion area with BBQ, horseshoe pits, Volleyball area

Splash Park - ¼ acre waterpark, picnic area and benches

Indoor Main Swimming Pool Max capacity 125. 4' to 12'.3" depth with two water slides

Indoor TOT Pool, Max capacity 25. 3".6" depth

Multi-Purpose Room – Meeting Room max capacity 25

Public Restrooms & locker rooms and shower facilities

No Water or Electricity available at the Pavilion

Fernley Swimming Pools & Splash Park Rental Agreement

Rates per 1 1/2 Hours: (Circle one and any additional add-ons)

Main Pool	Main Pool only	add Slides or Tot Pool	Splash Park only
<input type="radio"/> 1-15	\$75.00	add \$20.00	1- 25 \$58.50
<input type="radio"/> 16-35	\$120.00	Per Feature	
<input type="radio"/> 36-70	\$165.00		26-50 \$98.00
<input type="radio"/> 71-99	\$220.00		51-75 \$145.00
<input type="radio"/> 100-125	\$275.00		76-100 \$184.00

Date: ____/____/____

Time: 3:00 PM to 4:30 pm = \$Amount: _____

Comments: _____

Pavilion \$12.50 per 4 hours / **\$25.00** All Day

Party room: \$25.00 per hour (Party room provides tables and chairs)

Time: 4:30 to 6:00 (hrs.) 1.5 X Amount 25.00 = \$Amount: \$37.50

Picnic/Lawn area*: \$5.00 reserve (first come first serve) Time: _____

To _____

*(This area is included to use based on availability time of arrival. It is the responsibility of the user to clean up after the party.)

Grand Total=\$Amount Due: _____

Name of Responsible Person (18yrs or older): _____

Address: _____

City: _____

Contact Number: _____

Minimum 7 day cancellation notice must be given for 100% refund.

Regulation: User is responsible for preservation of order and observation of all facility rules listed below. (NAC 444.282)

I. Users owned personal items must be removed at the closing of the activity. Fernley Swimming Pool does not provide flotation devices or water toys.

II. User is responsible for cleaning up rented areas. Trash bags will be available upon request.

III. User will restrict all refreshments to the picnic, patio and multi-purpose room areas adjacent to the pool to be enjoyed after swimming. (NAC 444.288; NRS 439.200; 444.070)

IV. No food is allowed on pool decks and no glass containers allowed on pool decks.

Signature: _____

Date: ____/____/____

.....
Supervisory Pool use only:

Type of Payment: Cash \$ _____ Check \$ _____ Credit Card VS/ MC \$ _____

Supervisor/Director Name: _____ **Date:** __/__/__

Fernley Pool WAIVER AND RELEASE

The undersigned acknowledge that all uses of the Fernley Swimming Pool Facilities, services, and programs, shall be under taken at his/her/their sole risk and that the Fernley Swimming Pool shall not be liable for any injuries, accidents or deaths occurring to a member, arising directly or indirectly out of utilizing the Fernley Swimming Pool facilities, services or programs. The member himself/herself/their/themselves and on behalf of his/her/their executors, administrator, heir and assigns does hereby expressly release, discharge, waive, relinquish, and covenants not to sue the Fernley Swimming Pool District, its officers, trustees, employees and agents for all such claims, demands, injuries, damages or any cause of action whatsoever, with respect to his/her/their use of the Fernley Swimming Pool or anyone affiliated with the Fernley Swimming Pool are not responsible or liable for injuries incurred while using the Fernley Swimming Pool facilities at any time. I further waive, release and hold harmless the Fernley Swimming Pool from any and all claims by me for any injury that may be sustained while I am using the Fernley Swimming Pool facilities at any time. Signature indicates that I

_____ (the responsible person)
Print Name

I have reviewed and understand the entire document

Signature of Applicant

Date

Signature of Supervisor/Facility Director

Date