

Fernley Swimming Pool District

300 Cottonwood Lane
Fernley, NV 89408
www.fernleyswimmingpool.com

Board of Trustees

Nancy Clarke, Chairman
Paula Kerr, Vice Chairman
Cheryl Howell, Treasurer
Marty Hanna, Secretary
Pat Smith, Board Member

Fernley Swimming Pool District

Regular Meeting

Thursday, March 15, 2018; 10:00AM

Location: *Fernley Swimming Pool Multi-Purpose Room, 300 Cottonwood Lane*

MINUTES

Opening of Meeting 10:00 am – Pledge of Allegiance

The Board of Trustees may take items out of order to accomplish business in a more efficient manner, to combine two or more agenda items for consideration, and to remove Agenda items or delay their discussion at any time.

Chairperson's Statement: *To avoid meeting disruptions please place cell phones & beepers in silent mode or turn them off during the meeting. All meetings are recorded. When addressing the Board, please come to the front table, state your name clearly for the recording device and kindly sign in on the clipboard. Thank you for your understanding.*

NOTE: *In accordance with NRS 241.020(3)(a) and (b), a copy of the Agenda is posted and available three business days prior to any District meeting on the [Fernley Swimming Pool District website www.fernleyswimmingpool.com](http://www.fernleyswimmingpool.com) and on the Nevada Public Notice website <https://notice.nv.gov>. Agenda supporting documents are available for review at each meeting, copies are available upon request at the Facility Directors Office located at the Fernley Swimming Pool, 300 Cottonwood Lane or call 775-575-2121.*

1. Call to Order/ Roll Call

**Chairman, Nancy Clarke – Present
Vice Chairman, Paula Kerr – Present
Treasurer, Cheryl Howell – Present
Secretary, Marty Hanna – Present
Board Member, Pat Smith - Present**

2. Agenda Approval

**Secretary Marty Hanna, motioned to approve the March 15, 2018 Agenda.
Vice Chairman, Paula Kerr, 2nd the motion.**

Passed with 5 Ayes

3. Public Input

Public comment is limited to five (5) minutes per person. If you wish to comment on an Agenda item please do so when input for that item is opened and comment when recognized by the Chair. Items not on the agenda for this meeting cannot be acted upon other than to place them on future agendas. Public input is prohibited regarding comments, which are not relevant to, or within the authority of, the public body, or if the content of the comments is willfully disruptive of the meeting (Note: Reasonable efforts will be made to accommodate people with physical disabilities. If you need any special assistance, please call 775-575-2121 at least 24 hours in advance.)

No Public Input

4. Reports

This item is for Board Members, the Facility Director or Acting Director, and any public entity representatives to provide general information to the Board and the public.

No Action Will Be Taken On This Item. For information and discussion only.

Cheryl Howell gave the Treasurer Report

Total Revenue	\$134,177.03
All Expenses	<u>\$ 49,284.46</u>
Surplus	\$ 84,892.57

Matt Elwing gave the Directors Report

Total Revenue for February was \$7807.80

The top PLU was Aqua fit Senior with 428 participants.

Fast glass repaired the South exit door and the glass in a broken window.

50 Patrons took advantage of the Loyalty Plan.

Online commerce for the Fiscal Year \$7690.00

In-service on 2.17.18 reviewed LG qualifications, Recertify, and FIND model scenario's.

The next in-service will be 3.16.18

Matt Elwing will be in EMS Training on 3.21.18 and 3.22.18 in Carson City.

For full discussion, Please refer to the audio on our website.

5. Consent Agenda

Items placed in this section are a matter of routine business, which are expected to involve little or no discussion by the Board or the public. The Consent Agenda is usually voted on in one motion and one vote. However, if any Board Member so desires, individual items may be discussed and/or voted on as a separate matter of business.

Action may or may not be taken.

5a. For Possible Action to approve the minutes from the February 15, 2018 board meeting.

5b. For Possible Action to approve vouchers and bills

Vice Chairman, Paula Kerr, motioned to approve the minutes from February 15, 2018 and the vouchers and bills.

Treasurer, Cheryl Howell 2nd the motioned.

Passed with 5 Ayes

- 6. For Discussion, Consideration and Possible Action** The Board will review the Pool Director, Matt Elwing's, prior year Employee Performance Review, and if it meets standards, approve a 2.5% merit increase as budgeted in the FY18 Fernley Pool Budget.

(by Nancy Clarke)

Communications – Rated Average – 4.2

Customer Focus – Rated Average – 4.4

Job Knowledge – Rated Average – 4.6

Personal Behavior – Rated Average – 4.4

Quality / Quantity of work – Rated Average - 4.5

Planning / Organization – Rated Average – 4.6

Decision Making / Problem Solving – Rated Average – 4.0

Leadership – Rated Average – 4.0

Overall Average 4.3 = Above Target

Treasurer, Cheryl Howell, motioned that Matt exceeds the standards.

Vice Chairman, Paula Kerr 2nd the motion.

Passed with 5 Ayes

Pool Vice Chairman, Paula Kerr, motioned to approve a 2.5% merit increase as budgeted in the FY18 Fernley Budget.
Treasurer, Cheryl Howell 2nd the motion.

Passed with 5 Ayes

For full discussion, Please refer to the audio on our website.

- 7. For Discussion, Consideration and Possible Action** Set a date for the Public Hearing for the 2019 Budget between 5/21/18 and 5/31/18

(by Nancy Clarke)

The regular Board Meeting has been changed from May 17, 2018 to May 24, 2018. The Public Hearing to the 2019 Budget will be included in this meeting.

Treasurer, Cheryl Howell, motion to move the May meeting to May 24, 2018
Vice Chairman, Paula Kerr 2nd the motion.

Passed with 5 Ayes

For full discussion, Please refer to the audio on our website.

- 8. For Discussion, Consideration and Possible Action** Review Projected 2018 Budget and Requested 2019 Budget.

(by Nancy Clarke)

For full discussion, Please refer to the audio on our website.

- 9. For Discussion, Consideration and Possible Action** to address cold air coming into the locker rooms in cold weather. Discussion will include, but will not be limited to, commercial-grade hanging clear vinyl strips.

(by Marty Hanna)

Due to cool drafts going thru the locker rooms, suggestions about hanging vinyl strips as a breeze blocker. Checking on how and where to hang them. Discussion only

For full discussion, Please refer to the audio on our website.

10. Public Input

NOTE: Public comment is limited to five (5) minutes per person. Public input is prohibited regarding comments, which are not relevant to, or within the authority of, the public body, or if the content of the comments is willfully disruptive of the meeting.

No Public Input

- 11. Discussion and Consideration of Future Agenda Items** to include:

Contracts

- 12. Adjournment @ 11:38**

Approved by the Fernley Swimming Pool District Board on

By a vote

Chairman Nancy Clark

Vice Chairman Paula Kerr